

POLS3021

THE WASHINGTON INTERNSHIP

Application Form for 2010

Please complete all parts of this form with blue or black pen (so that it is suitable for photocopying) or electronically via the downloadable version of this form which is available on the Washington Internship (POLS3121) webpage at <http://arts.anu.edu.au/polsci/courses/POLS3021/default.htm>

Successful applicants will subsequently be asked to provide this application in electronic form for transmission to Washington if they have not already done so. For the purposes of the initial application, you may complete this application form by hand if you wish to do so, but please make sure that all information is legible.

Please return this application form and supporting documentation to the School of Social Sciences Office on the Second Floor of the Copland Building **by Friday 14th August, 2009.**

Please note that no late applications will be considered.

Personal Details	
Name:	Student No.
Address:	
Telephone Number:	
Email Address:	
Date of Birth:	Country of Citizenship:
Passport No. <i>(N.B. You must have a valid passport when submitting this application).</i>	Date of Expiry:

Emergency Contact Details

Name:

Address:

Telephone Number:

This information is required only in the event of an emergency during your period in Washington. Please make sure that the contact details will be relevant to January/February 2010.

Education

ANU Degree Program:

Expected Date of Completion:

Majors within Degree:

I have completed **Government and Politics in the USA** – [Year Taken _____ Grade _____]

Indicate any other courses you have taken where the subject-matter relates to the history, politics or culture of the USA:

Scholarships, Prizes and Other Academic Achievements:

Please attach to this application (1) a current cv/resumé, (2) a copy of the transcript of your academic record at ANU and, where applicable, of your academic record at any other university. Please also submit (3) a sample of your written work, preferably on topics related to the USA, and not to exceed 500 words (This can be an extract from an essay you have written).

Internships

Have you previously participated in any other internship program?
(If “yes”, please provide details)

YES NO

Extra-Curricular Activities

Please provide some indication of your interests and activities beyond your academic work. If you hold any positions of responsibility in university student clubs or outside organisations, give details

Referees

You will need to provide with this application form two written references from persons who can attest to your suitability to undertake the Washington Internship. Please complete the details about your referees as requested below and attach the references to your application.

[These referees do not necessarily have to be academics. They can be anyone who has relevant knowledge and experience of your abilities, personality, maturity, adaptability, and other qualifications].

N.B. Applications that are not accompanied by two written references will not be considered.

Name:

Title/Position:

Address:

Telephone Number:

What is your connection to the above-named individual?

How long has the above-named person known you?

Name:

Title/Position:

Address:

Telephone Number:

What is your connection to the above-named individual?

How long has the above-named person known you?

N.B. The references you submit will, if your application is successful, be made available to the placement provider in Washington. Your referees should be made aware that their reference will be used as part of the selection process within ANU and also made available to one or more congressional offices which are considering placing you.

Supporting Statement

Please provide a statement explaining your reasons for wanting to participate in the Washington Internship. In this statement, you should also give some indication of any thoughts you have about any particular areas of interest in American government/policy-making that would assist us in locating a suitable placement for you in Congress.

This statement will be made available to the placement provider in Washington. If you need to use additional pages, please do so.

Checklist

Have you.....

- Completed all sections of this application?
- Attached a current academic transcript?
- Attached a sample of your written work?
- Attached a current cv/ resumé.
- Attached two references with this application?

Declaration

I declare that the information I have provided in this application is true and correct and I have no objection to this application form being seen by the Washington Internship placement provider.

Signed: _____ Date: _____